

Denti-Cal Bulletin



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CERTAIN DENTI-CAL FORMS ARE NO LONGER AVAILABLE

Due to changes in technology, the following claims and Treatment Authorization Request (TAR) forms will no longer be available: DC-001A, DC-001B, DC-001C, DC-001D. It is rapidly becoming impossible for these forms, with attached X-ray envelopes, to be imprinted and still meet the requirements of the now-automated U.S. Postal Service. As of April 15, 2005, Denti-Cal's forms warehouse has been instructed to no longer fill inventory for these forms.

Denti-Cal encourages providers to destroy any inventory of the outdated forms and ensure that the office has sufficient quantity of the following alternative forms.

To assist in placing an inventory order, please find attached a Forms Reorder Request Form. This form has both the mailing address and the fax number for Denti-Cal's forms warehouse, providing two ways to order inventory. Please be reminded that turnaround time for orders can be as much as three weeks.

- ◆ DC-002A, No Carbon Required (NCR) Claim; and DC-002B, NCR TAR
- ◆ DC-009A, Continuous Claim; and DC-009B, Continuous TAR
- ◆ DC-017A, Laser Claim; and DC-017B, Laser TAR

Also, be sure to have enough envelopes. The three listed in the first group below are for mailing required documentation to Denti-Cal. The four listed in the second group are to be used only for X-rays.

Envelopes for mailing claims and TARs to Denti-Cal are:

- ◆ DC-006A, Large Envelope to Mail Claims
- ◆ DC-006B, Large Envelope to Mail TARs
- ◆ DC-007, # 10 Envelope for Correspondence

Envelopes specifically used for X-rays are:

- ◆ DC-014A, Large Envelope to send X-rays with Claims
- ◆ DC-014B, Large Envelope to Send X-rays with TARs
- ◆ DC-014C, Small Envelope to Send X-rays with Claims
- ◆ DC-014D, Small Envelope to Send X-rays with TARs

If there are any questions, please call Denti-Cal toll-free at (800) 423-0507.